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Telangana - 500 082



**Facebook:** [www.facebook.com/RubarooHyd](http://www.facebook.com/RubarooHyd)

**YouTube:** [www.youtube.com/The5thSpace](http://www.youtube.com/The5thSpace)

**Website:** [www.rubaroo.org](http://www.rubaroo.org)

**Email:** [info@rubaroo.org](mailto:info@rubaroo.org)

**Twitter:** @RubarooHyd

**Instagram:** @rubaroo.hyd

**Phone:** 88018 80018 • 98912 86572

**Memorandum of Understanding**

THIS MEMORANDUM OF UNDERSTANDING ("MoU") is entered into on November 2018, between:

**Name of the Organization: Rubaroo,**

6-3-903/A/3, 2<sup>nd</sup> floor, Surya Nagar Colony, RB Road, Somajiguda, Hyderabad

**Represented by: Nishanth Siddabatula**

**Phone number: +91 9493403572**

**Email address: nishanth@rubaroo.org**

And

**Name of the Institution: Vivekananda Government Degree College,**

H.No : 1-9-670/A, Adikmet Road, Vidyanagar, Hyderabad

**Represented by: G.Bangla Bharathi**

**Phone number: +91 9866656278**

**Email address: banglabharathi@gmail.com**

**1. BACKGROUND**

Vivekananda Government Degree College, Hyderabad and Rubaroo, Hyderabad have agreed to collaborate for the **Be a Jagrik - Samvidhan Live!** programme to design, assess, facilitate and coordinate the programme. This MOU is created for the purpose of outlining their respective roles, processes and responsibilities in connection with the implementation of **Be a Jagrik - Samvidhan Live!** programme

**2. ABOUT THE PROGRAMME**

The goal of the **Be a Jagrik - Samvidhan Live!** programme is to create a platform for young people to live the ground realities of the Constitution, to understand the fundamental rights and duties and to understand the need for SDGs.

- **Collectivize Youth:** Young boys and girls are given a platform to critically reflect on their role in bringing social change and try to understand themselves and how they are connected to the Indian Constitution.
- **Build Youth Leadership:** The workshops along with the activities, tasks and events the youth will engage with will result in the building of leadership abilities and communication skills which they will use to take charge of the programme.
- **Youth-led exploration :** Youth leaders undertake intensive exploration within and outside their communities to better understand the social, cultural and economic conditions of individuals and how they are affected by the Constitutional Provisions.
- **Promise Collection:** The participating youth will engage in the collection of 'promises' from individuals they engage with. 'Promises' are action points which each individual makes to create a better society

This is done through a series of workshops along with other tasks and activities carried out by the students.

*D. Anandkumar*

### 3. TERMS OF THE MOU

This MoU sets out the terms of understanding reached between the parties for All to support Vivekananda Government Degree College to integrate the 4 month long leadership journey for the 60 students of Vivekananda Government Degree College.

The parties have mutually agreed on the following:

#### 3.1.1. RESPONSIBILITIES OF RUBAROO

For the whole intervention Mr Nishanth Siddabatula, Associate Coordinator, Rubaroo, will be the person to overall supervise, coordinate, and execute the intervention.

RUBAROO is responsible for overseeing and coordinating the implementation and evaluation of the programme. In particular, RUBAROO agrees to fulfil the following responsibilities:

*A. Strategy and Implementation Plan*

- To outline strategies, coordinate with and implement the programme as outlined and agreed.
- To formulate and implement the programme and the approach by involving relevant stakeholders.

*B. Modes of Operation/Collaboration*

- To Design and develop the content and impact tool for the programme.
- To facilitate student intervention as agreed with the college.

*C. Means of Implementation*

- To establish a set of processes for the intervention in consultation with the college.
- To appoint a lead person from Rubaroo to coordinate the implementation of the programme.
- To take care of cost to programme including logistical costs and refreshments for the participants during the programme.

*D. Documentation and Assessment*

- To finalise a review process with college, and carry out review meetings.
- To create a final report with analysis of the intervention.

#### 3.1.2. RESPONSIBILITIES OF THE PARTNER INSTITUTION (College)

- To mobilize 250 students for the selection phase of the programme (Mobilisation Adda) out of which 60 will be selected as Jagriks.
- To ensure one Coordinator will anchor the coordination and logistical support on behalf of the college.
- The Partner agrees to ensure blocking dates and time for the following events on the college premises and ensure availability of participants as per the following schedule:

**Programme Timeline:**

| Programme Activity                 | Duration | Deadline                               | Venue           |
|------------------------------------|----------|--|-----------------|
| Mobilisation Adda                  | 2 Hours  | 20th November 2018                     | College Grounds |
| Orientation Workshop (1st Half)    | 2 Days   | 22-23rd November 2018                  | College Grounds |
| Orientation Workshop (2nd Half)    | 2 Days   | December 2018 (Tentative)              | College Grounds |
| Jamghat Gatherings                 | 4 Days   | 26th November 2018 - 20th January 2019 | College Grounds |
| Celebration Event                  | 0.5 Days | January 2019 (Tentative)               | College Grounds |
| National Level Leadership training | 2 Days   | 26th January                           | New Delhi       |

- To intimate Rubaroo at least 20 days before in case of any rescheduling of dates.
- Ensure participant, students and teachers also join the culmination event.
- To provide the venue space as per requirements for the workshops with the students.
- To support Rubaroo for impact assessment and organising culmination event.



### 3.2. FINANCES

In the current financial year, the programme has been supported by the Programme partner organization ComMutiny the Youth Collective, New Delhi. However, to ensure collective ownership and sustainability, college will provide non-monetary support like space for workshop with 60 students of Vivekananda Government Degree College.

### 3.3. CONTRACT TENURE

The term of this MoU is for the period from November, 2018 to February, 2019. During the programme term and at the completion of this period, college will, in consultation with Rubaroo, evaluate the progress of the programme.

### 3.4. SHARE OF CREDIT

It is understood that Rubaroo's support to the Partner organization would be recognized in any publications and materials arising from the partnership, as follows: "...in partnership with Rubaroo and ComMutiny the Youth Collective". This includes display of logo as per specifications from time to time. Likewise, if Rubaroo use any material, credit will be shared accordingly.

In the spirit of partnership, it is assumed that there will be a good level exchange of sharing of resources among the organisations. However, if resources which include training designs, photographs and other such materials are used by either of the partners, permission will be sought from each other before the usage, and the partner acknowledged by name.

### 3.5. DOCUMENTATION

Rubaroo takes pictures, interviews, uses quotes, records audio and video footage of the students for documentation and impact evaluation.

The following points will be followed from Rubaroo's side while recording:

- Permission will be sought from the students before capturing any photo or video. The student's consent and concerns will be respected by Rubaroo.
- The recorded content is saved by the organization. The recorded content will be used only for program related things.
- The digital content will be used in publishing publicity materials, reports, organization website, social media portals like Facebook, Instagram, Twitter and LinkedIn.
- The images and video footages will be used for non-profit use.
- Rubaroo will take written permission from the principal to share the photos/videos of the students recorded while running the program.
- Rubaroo will share the report, photographs and any other material during the period of program implementation.

### 4. DISPUTE AND GOVERNING LAW

In the event that any dispute arises in relation to this MoU, the Parties agree that the matter will be resolved, if possible, by amicable negotiations. Any changes to this MoU must be agreed to by both Parties in writing and attached to the signed copy of this MoU. Each of the parties agrees that it will keep confidential, and not disclose to third parties, any confidential information obtained during or in relation to this MoU except insofar as necessary to comply with any legal requirement. The Parties will endeavour, in good faith, to maintain open dialogue and seek to amicably resolve any dispute or difference of the Parties arising under, out of or in relation to this MoU.

This MoU will be governed by and in accordance with the law of India.

### CONCLUSION:

We assure you that our experience and expertise in the field of experiential learning programmes for adolescents and young people will make this intervention enriching and exciting for the students. We would like to thank the school for agreeing to support Rubaroo in the entire process.

*Demalhati*

**AUTHORISATION**

By signing this MOU each Party agrees that it will strive to reach, to the best of its ability, the objectives stated herein.



Hema Khatri  
Director (HR & OD)  
Rubaroo

Dr. S. Srinivasa Rao  
Principal  
Vivekananda Government Degree College



## MEMORANDUM OF UNDERSTANDING

**THARUNI** has been established on February 15, 2000, by **Dr. Mamatha Raghuvver** and **Dr. P. Hemalatha Devi** with an objective to empower the women and adolescent girls. Tharuni's Vision is to build a 'society where adolescent girls and women are self-reliant and are equal partners' and Mission is 'to work for the all-round development of adolescent girls and women by providing education, health care and skills for employment'.

Tharuni continuously strives to bring awareness and give motivation to the women and adolescent girls in rural areas through workshops, health awareness camps, cultural events, anti-social evils campaigns and counseling centers. Tharuni takes up intensive campaigns against social evils like Child Marriages, Child Labour, Infanticide, Gutka consumption, HIV/AIDS, etc. Advocacy on these issues at various levels to focus the gaps in Policies, Legislations and Schemes run by Government.

Tharuni has a special News Letter for women & girls. It has so many useful articles for girls like Legislations related to Children and Women, Inspiring Articles related to women and girl achievers, Nutritive Recipes, Beauty tips, Tharuni Activities and special articles focusing every time one burning issue related to girls and women.

Tharuni runs a special SMS based Help-line (9000243000) for women & girls. Any query can be asked by the girl / woman related to their health, Education, Life – relationships, Love affairs, Career, Legal guidance, etc. The SMS will reach the concerned expert and the expert will answer the query.

Tharuni runs Resource Centers in Villages for Adolescent Girls in collaboration with an IT company – Hexagon under its CSR initiative. In these centres' girls are being trained in Soft Skills like Spoken English, Basics of Computers, Life Skills and Health Education.

Tharuni Founders and Volunteers have been Resource Persons on various issues related to women and girls to sensitize the students and faculty of Government Degree Colleges. We would like to continue our association with Government Degree Colleges, to give inputs for the capacity building of the students in **Vivekananda Government Degree College, Vidyanagar, Hyderabad collaborating with its ICC and WEC**. Students can also get a free copy of our News Letters, books and materials and utilize SMS Helpline – **Tharunopayam** to solve their problems.

This Memorandum of Understanding is signed today, the **7th** day of **February, 2019** by Dr Mamatha Raghuvver, Director, on behalf of **Tharuni** and **Dr. S Srinivas Rao**, Principal, on behalf of **Vivekananda Government Degree College, Vidyanagar, Hyderabad**.

### Signature

  
Director

**THARUNI**  
Hyderabad

Co-Coordinator

**ICC and WEC**

  
Principal

**Vivekananda Govt Degree College,**  
Hyderabad